

# FrameMaker keyboard shortcuts

## FM Keyboard Shortcuts

### Tables

- Select current table | Esc t h t, Ctrl+triple click a cell
- All text in current cell | Esc t h a
- Go to the beginning of a cell | Ctrl+Page Up
- Go to the end of a cell | Ctrl+Page Down
- Go to the anchor point of a table | Esc t Shift+i
- Add rows/columns above/below selected row/column | Alt+t a
- Type a tab character in a cell | Esc Tab
- Add rows below bottom selected row | Ctrl+Return
- Copy column width to Clipboard | Alt+e o w

### Special characters

- ® (registered trademark) | Ctrl+q (
- © (copyright) | Ctrl+q )
- em dash | Ctrl+q Shift+q
- en dash | Ctrl+q Shift+p
- Forced return | Shift+Return

### Conditional text

- Apply conditional text to selection | Ctrl+4
- Remove conditional text from selection | Ctrl+5
- Unconditionalize selection | Ctrl+6
- Show Conditional Text pod | Alt+v p c
- Toggle conditional indicators on/off | Alt+s o i
- Select similar text around the insertion point | Esc h Shift+c

### Document/book handling

- Update Book | Alt+e b
- Display filenames (in book window) | Esc Shift+v Shift+m
- Rename files on disk from within the book window | F2
- Select all generated FM files | Esc e Shift+a Shift+g
- Lock/unlock a document | Esc Shift+f l k
- Generate a TOC | Alt+a l
- Generate an index | Alt+a n

### Display

- Expand/Collapse all sibling elements | Shift+click +/-, Esc E X
- Expand/Collapse selected element | Esc E x
- Display structure view | Alt+r s
- Toggle display of element boundaries (as tags) | Alt+v l
- View/hide text symbols | Alt V S
- Current element | Esc h Shift+e

### Selection

- Siblings of the current element | Esc h Shift+s
- Select the element before/after | Alt+Ctrl+Shift+up arrow/down arrow

### Navigation

- Go to start of the current element | Esc s Shift+s
- Go to end of the current element | Esc s Shift+e
- Go up/down by one element | Alt+Ctrl+up arrow/down Arrow

- Open the element catalog | Alt+l c
- redraw screen | Ctrl+l
- Insert a variable | Ctrl+0
- Insert an element | Ctrl+1
- Apply a character format | Ctrl+8
- Apply a paragraph format | Ctrl+9

### Note

- Keyboard shortcuts separated by comma are two different shortcuts to accomplish the same task.
- Key1+Key2 means hold Key1 down while pressing Key2.
- Keep CAPS lock off unless otherwise stated.
- Uppercase letters appearing in shortcuts are typed by pressing Shift key while typing the letter.